



Under Home Office Guidelines this form should be completed for all workers with children and young people. If the role changes substantially a new contract should be completed.

Name of Worker: _____

Address: _____

_____ **Telephone:** _____

Email address: _____

Name of Group

[Please tick the relevant box(es)]

- Children’s Activities** (age 0-11)
- Youth Activities** (age 11+)
- Family Activities** (Jolly Tots, etc)
- New Dawn**
- Food Bank**
- Pastoral Care**

Person to whom you are responsible

[Please tick the relevant box(es)]

- | | |
|---------------------------------------|-------------------|
| Children’s Activities | Karen/Bren Whaite |
| Youth Activities | Andy Prosser |
| Family Activities (Jolly Tots) | Wendy Hodgson |
| New Dawn | Barbara Coates |
| Food Bank | Pete McDermott |
| Pastoral Care | Linda McDermott |

A wide range of work/tasks is undertaken:

Some work is focussed on children and young people, other work is focussed on adults. All the above roles are likely to involve interaction with both under 18s and vulnerable adults.

[Please tick the relevant box(es)]

- teaching and caring for children (0-11) Sunday classes or weekday groups
- leading and helping with activities for young people (11+) Sunday classes or weekday groups
- looking after babies and toddlers and liaising with parents/carers at Jolly Tots
- supporting individuals and families with Foodbank
- offering pastoral care and support to families or individuals
- leading and helping with children’s activities at Holiday Clubs, Hallow Light

To be completed by the worker with children / young people / vulnerable adults

I have understood the nature of the work I am to do with children, young people or vulnerable adults. I have read the Safeguarding Policy produced by New Day Church for the protection of children, young people and vulnerable adults. I understand that it is my duty to protect the children, young people and vulnerable adults with whom I come into contact. I know what action to take if abuse is discovered or suspected.

In signing this I am committing myself to this position for a minimum period of twelve months.

Signed _____
By the volunteer

Date _____

Signed _____
By a Pastor on behalf of New Day Church

Date _____